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## S02RS SGB No. 24 (SFOC)

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**STUDENT SENATE**

**6 FEBRUARY 2002**

**SGB No. 24**

**BY: SPEAKER PRO-TEMPORE FISHER AND SENATORS BULLER, TOMLINSON, J. DUCOTE, AND WESLEY**

**A BILL**

**CREATING THE STUDENT FEE OVERSIGHT COMMITTEE, EDITING ALL NECESSARY DOCUMENTS AND ESTABLISHING ITS DUTIES**

**PARAGRAPH 1:** WHEREAS, WITH THE NUMBER OF STUDENT FEES IN EXISTENCE AND THOSE THAT MAY BE PROPOSED IN THE FUTURE, A BODY WHICH ACTS TO EXAMINE, REGULATE, OVERSEE, AND REFORM FEES IS LONG PAST DUE.

**PARAGRAPH 2:** SECTION 3 IS HEREBY ADDED TO ARTICLE IX OF THE STUDENT GOVERNMENT BYLAWS, WHICH SHALL READ:

**3. STUDENT FEE OVERSIGHT COMMITTEE**

**A. CONSTITUENCY AND EX-OFFICIO MEMBERSHIP**

THE STUDENT FEE OVERSIGHT COMMITTEE SHALL CONSIST OF:

1. THE PRESIDENT OF STUDENT GOVERNMENT;
2. THE SPEAKER OF THE STUDENT SENATE;
3. FOUR (4) SENATORS APPOINTED BY THE SPEAKER AND APPROVED BY A TWO-THIRDS (2/3) VOTE OF THE STUDENT SENATE;
4. THREE (3) APPOINTEES BY THE PRESIDENT OF STUDENT GOVERNMENT, WITH APPROVAL BY A MAJORITY VOTE OF THE STUDENT SENATE;
5. A REPRESENTATIVE FROM BUDGET AND PLANNING (EX-OFFICIO);
6. A REPRESENTATIVE FROM FINANCE AND ADMINISTRATION SERVICES (EX-OFFICIO);
7. A REPRESENTATIVE FROM THE VICE CHANCELLOR FOR STUDENT LIFE AND ACADEMIC SERVICES' OFFICE (EX-OFFICIO);
8. A REPRESENTATIVE FROM THE DEAN OF STUDENT'S OFFICE (EX-OFFICIO);
9. A REPRESENTATIVE FROM THE CHANCELLOR'S OFFICE (EX-OFFICIO);
10. A REPRESENTATIVE FROM THE PROVOST'S OFFICE (EX-OFFICIO);

11. STUDENT GOVERNMENT ADVISORS (EX-OFFICIO);
12. A SECRETARY, APPOINTED BY THE PRESIDENT AND APPROVED BY THE COMMITTEE (EX-OFFICIO, FOR THE PURPOSES OF MAINTAINING A MASTER COPY OF MEETING MINUTES AND ATTENDANCE RECORDS TO BE FILED WITH THE EXECUTIVE BRANCH, A COPY OF WHICH SHALL BE SENT TO THE LEGISLATIVE BRANCH, AND COPIES TO BE MADE AVAILABLE TO THE PUBLIC UPON REQUEST); AND
13. LIAISONS FROM ANY PROGRAMMING OR FEE BOARDS FROM WHOM THE COMMITTEE MAY NEED ADVICE (EX-OFFICIO).

PROXIES WILL NOT BE ALLOWED TO THE COMMITTEE. QUORUM SHALL BE DEFINED AS A SIMPLE MAJORITY OF THE COMMITTEE'S VOTING MEMBERSHIP, NUMBERING FIVE (5).

**B. TERM OF COMMITTEE MEMBERSHIP; REPLACEMENT DUE TO ABSENCES**

APPOINTMENTS TO THE STUDENT FEE OVERSIGHT COMMITTEE SHALL BE BROUGHT UP FOR FIRST READING AT THE FIRST FALL SEMESTER MEETING OF THE STUDENT SENATE. THE TERM FOR AN APPOINTED MEMBER SHALL BE ONE (1) YEAR FROM THE FIRST FALL SEMESTER MEETING OF THE STUDENT SENATE. FOUR (4) ABSENCES FROM REGULARLY SCHEDULED OR SPECIAL MEETINGS OF THE STUDENT FEE TASK FORCE SHALL BE GROUNDS FOR REMOVAL BY THE CHAIR OF THE COMMITTEE. REPLACEMENTS FOR DISMISSED MEMBERS SHALL BE PLACED BEFORE THE STUDENT SENATE AT ITS NEXT MEETING AFTER THE DISMISSAL.

**C. ELECTION OF CHAIRPERSON**

THE CHAIR AND VICE-CHAIR OF THE STUDENT FEE OVERSIGHT COMMITTEE SHALL BE ELECTED FROM THE REGULAR VOTING MEMBERSHIP OF THE COMMITTEE.

**D. PURPOSE; POWERS**

THE PURPOSE OF THE STUDENT FEE OVERSIGHT COMMITTEE IS TO:

1. MAINTAIN RECORDS OF DOCUMENTS PERTAINING TO THE COLLECTION AND EXPENDITURE OF ALL

- STUDENT FEES, INCLUDING BUT NOT LIMITED TO RESOLUTIONS, STUDENT GOVERNMENT PROPOSITIONS, BOARD OF SUPERVISOR'S MINUTES AND RESOLUTIONS, RULES OF GOVERNANCE, AND OFFICIAL ACCOUNTING RECORDS AND LEDGERS;
2. DETERMINE THE VALIDITY AND FUNCTIONALITY OF ALL PROPOSED STUDENT FEES, MAKE REPORTS AND RECOMMENDATIONS TO THE STUDENT SENATE ABOUT THE NECESSITY OF PROPOSED FEES, AND WORK TO STRESS COMPLIANCE TO PERMANENT MEMORANDUM 29 FOR FEES;
  3. OVERSEE THE PROCEDURES AND PRACTICES USED IN THE EXPENDITURE OF STUDENT FEES, TO ENSURE THAT FEES ARE BEING SPENT ACCORDING TO THE ORIGINAL LEGISLATION CREATING THEM, AND ASSIST IN CREATING BYLAWS AND/OR GUIDELINES FOR THE EXPENDITURE OF STUDENT FEES (A PROPOSED SCHEDULE OF FEES TO BE EXAMINED SHALL BE PRESENTED TO THE STUDENT SENATE BY THE SECOND MEETING OF THE STUDENT FEE OVERSIGHT COMMITTEE);
  4. IN CONJUNCTION WITH THE STUDENT SENATE RULES AND FINANCE COMMITTEES, SET POLICIES AND GOALS FOR FUTURE STUDENT FEES, AND SUGGEST MEASURES FOR RESCINDING UNNECESSARY OR OUTDATED STUDENT FEES; AND
  5. PRODUCE WRITTEN AND/OR ORAL REPORTS ABOUT COMMITTEE ACTIVITIES FOR DISTRIBUTION TO MEDIA AND THE PUBLIC, AND TO THE STUDENT SENATE NO LESS THAN ONCE PER MONTH WHEN THE SENATE IS IN SESSION.

#### E. DUTIES; GUIDELINES

1. ALL DOCUMENTS THAT THE COMMITTEE DEEMS NECESSARY FOR ITS OPERATION SHALL BE OBTAINED BY MEANS OF EX-OFFICIO MEMBERSHIP.
2. STUDENT FEE RE-ASSESSMENT SHOULD FOLLOW A TWO (2) YEAR SCHEDULE, SO THAT EVERY STUDENT FEE WILL BE RE-EVALUATED AT LEAST ONCE EVERY TWO (2) YEARS.
3. THE STUDENT FEE OVERSIGHT COMMITTEE SHALL ACT PRIMARILY AS AN ADVISORY BOARD TO STANDING STUDENT SENATE COMMITTEES, BUT PROPOSED FEES DO NOT HAVE TO GO THROUGH THIS COMMITTEE FOR PASSAGE. THIS COMMITTEE SHALL

ACT TO GIVE ADVICE TO SENATE COMMITTEES WITHOUT DELAYING THE NORMAL LEGISLATIVE PROCESS. THE PROPOSED COURSE FOR NEW FEES SHALL BE AS FOLLOWS: FIRST READING IN THE STUDENT SENATE, STUDENT FEE OVERSIGHT COMMITTEE, SENATE STANDING COMMITTEE(S), FULL SENATE, STUDENT BODY REFERENDUM, ADMINISTRATION AS MANDATED BY PM-29.

4. BY THE FIRST STUDENT SENATE MEETING OF OCTOBER, THE STUDENT FEE OVERSIGHT COMMITTEE SHALL SUBMIT A REPORT TO THE SENATE INCLUDING:
  - A. A LIST OF ALL STUDENT FEES COLLECTED FROM THE STUDENT BODY ALONG WITH THE ADMINISTRATOR OR CHIEF CONTACT FOR EACH;
  - B. THE AMOUNT COLLECTED FROM EACH FEE IN THE PREVIOUS YEAR, AND PROJECTED AMOUNTS FOR THE CURRENT YEAR; AND
  - C. DEADLINES BY WHICH NEW FEES MUST BE INTRODUCED, ACCORDING TO PM-29.
5. THE STUDENT FEE OVERSIGHT COMMITTEE SHALL MEET AT LEAST ONCE PER MONTH THROUGHOUT THE ACADEMIC YEAR. MEETING TIMES ARE TO BE SET BY THE CHAIR OF THE COMMITTEE WITH APPROVAL FROM THE VOTING MEMBERSHIP OF THE COMMITTEE.

**PARAGRAPH 3:** THIS COMMITTEE SHALL BE CREATED BY A THREE-FOURTHS (3/4) VOTE OF MEMBERS PRESENT AND VOTING AT A REGULAR MEETING OF THE LSU A&M STUDENT SENATE. THE FIRST APPOINTMENTS TO THIS COMMITTEE SHALL BE MADE AT THE FIRST MEETING OF THE NEW SESSION OF THE STUDENT SENATE FOR 2002, AND NEW APPOINTMENTS THEREAFTER SHALL FOLLOW THE COURSE PRESCRIBED HEREIN.

**APPROVED**

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JEREMY GRIGGS- SPEAKER

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DATE

**APPROVED**

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PATRICK MCCUNE- PRESIDENT

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DATE