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Faculty Senate Resolution 06-07

Louisiana State University and Agricultural & Mechanical College

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**LSU Faculty Senate Resolution 06-07:
Proposed Faculty Senate Resolution on Rescheduling Final Exams**

Introduced by Michael Cherry
April 18, 2006

Whereas students have pointed out that the regulations concerning rescheduling final exams printed in the Final Examination Schedule allow for students with three or more exams scheduled for a single calendar day to arrange to reschedule one of those exams, and

whereas the present rules do not address the situation in which a student may have three exams scheduled in a single 24-hour period, and

whereas the Educational Policy Committee agrees that such scheduling is burdensome on the students and potentially creates a situation in which an examination may not effectively measure a student's knowledge and accomplishments during a course,

then the Educational Policy Committee recommends that the Faculty Senate adopt the following rule for rescheduling final examinations. This rule should be included in the Registrar's Final Examination Schedule every semester. The wording here is identical to that currently used by the Registrar except that "a 24-hour period" is substituted for the present "one calendar day" and the date by which rescheduling should be arranged is the final date for dropping a course with a "W" as published by the Registrar in the Registration Calendar

Resolved: "Students having three or more final examinations during a 24-hour period may request permission to take no more than two examinations during that 24-hour period. Requests for special arrangements will be considered only when the three or more examinations cover more than seven (7) hours of credit work. These requests should be made to the dean or director of the college or school in which the student is registered. The dean or director is authorized to determine which of the examinations is to be taken at a time other than originally scheduled; that decision is final. A student scheduled for examination in two subjects at the same group examination period shall report for examination in the class listed first in the official Final Examination Schedule; the instructor of the other class shall arrange a special examination for the student. In case of a conflict between a group examination and an examination in a class for which a group examination is not scheduled, the instructor of the class having the group examination shall arrange a special examination. So that instructors concerned may have adequate notice for rescheduling examinations, students with schedule problems must have all arrangements completed by the final date for dropping a course with a "W" as published in the Registration Calendar. Instructors will make no changes in the examination schedule without the permission of the department head and the dean of the College."