

Spring 2014

## S14RS SGB No. 2 (TGD Bylaws)

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## STUDENT SENATE

## S14RS

## SGB No. 2

BY: SPEAKER GRASHOFF, SPEAKER PRO TEMPORE SCHWARTZENBURG AND SENATOR DEBLIEUX

## A BILL

## TO AMEND THE STUDENT GOVERNMENT BYLAWS

**PARAGRAPH 1:** WHEREAS, THE TEMPORARY STUDENT GOVERNMENT DOCUMENTS REVISION COMMITTEE WAS ESTABLISHED IN SPRING 2013 TO REVIEW AND IMPROVE ALL GOVERNING DOCUMENTS OF LSU STUDENT GOVERNMENT, AND;

**PARAGRAPH 2:** WHEREAS, THE TEMPORARY STUDENT GOVERNMENT DOCUMENT REVISION COMMITTEE HAS PROPOSED THE FOLLOWING CHANGES TO THE LSU STUDENT GOVERNMENT BYLAWS, AND;

**PARAGRAPH 3:** WHEREAS, THE STUDENT GOVERNMENT BYLAWS SHALL BE AMENDED AS FOLLOWS

## ARTICLE I

## The Code of Ethics

~~Section 1. — Importance Purpose of a Code of Ethics~~

~~The importance purpose of the Code of Ethics is to establish a standard of conduct for members of the Student Government.~~

- ~~A. — The result of adhering to this code will be an effective, efficient, and respected Student Government.~~
- ~~B. — The Code will also encourage an ethical future for the members of Student Government when integrated into the community upon graduation.~~
- ~~C. — All members of the Student Government, whether they are appointed or elected, should heed the Code of Ethics at the forefront of their affairs, and always be prepared to give account of their actions and words.~~

**Section 1 2. Representation**

- A. The Student Government represents the Student Body in two ways; members represent ~~not only~~ their constituency within the University, ~~but they and~~ represent in their person the Student Body as a whole ~~in the eyes of~~ to those outside ~~of~~ the University.
- B. Members of the Student Government should represent their constituencies, ~~first~~, by expressing their constituent interests and concerns within the Student Government., ~~and secondly~~, Members of Student Government should also represent their constituencies through ~~propbe~~ their example and conduct in the discharge of their duties; ~~they should provide an example to the outside world of the best the LSU Student Body has to offer.~~ serve as university representatives, seeking to positively promote the university through their actions.

55 **Section 2 3. Accountability of the Code**

56  
57 Members of the Student Government should encourage their colleagues to adhere to the Code  
58 of Ethics by holding ~~each other~~ **one another** accountable, while also **striving** to serve as  
59 **examples to their fellow members**. ~~be examples themselves.~~ Members should ensure  
60 enforcement, ~~while at the same time showing their~~ **and demonstrate** commitment to the Code  
61 ~~to the rest of the Student Body.~~

62  
63 **Section 3 4. THE CODE**

- 64  
65 A. No member shall knowingly misrepresent the truth while acting in his/her capacity as a  
66 Student Government member.  
67 B. No member of the Student Government shall bestow favors, make undue use of influence  
68 of powers of office, or offer special considerations of any kind in exchange for anything  
69 of value.  
70 C. No member of the Student Government shall misuse, mismanage, or misappropriate the  
71 equipment, facilities, or funds of the Student Government. Each member must be able  
72 to give a thorough account of all Student Government funds spent by him/her and a  
73 thorough inventory of all goods and/or services received.  
74 D. Each member must make every reasonable attempt to fulfill his/her responsibilities to the  
75 best of his/her ability. Each member must discharge his/her duties in good faith and  
76 with due regard for the welfare of the entire Student Body.

77  
78 **Section 4 5. Reading of the Code**

79  
80 The Code of Ethics shall be read once at the beginning of every ~~regular~~ session of the Student  
81 Senate, ~~and directly following each installation.~~

82  
83  
84 **ARTICLE II**  
85 **Executive Branch Affairs**

86  
87 **Section 1. President's Cabinet**

- 88  
89 A. The President's Cabinet shall act in an advisory capacity to the Student Body President in  
90 all matters affecting LSU students, and shall include ~~the following persons:~~  
91 1. The Vice President;  
92 2. The Speaker of the Student Senate;  
93 3. The Chief Justice of the University Court;  
94 4. President of the Residence Halls Association;  
95 ~~5. President of the Union Governing Board;~~  
96 **56.** President of the Black Student Union;  
97 ~~67.~~ **67.** President of the International Student Association;  
98 ~~78.~~ **78.** Cadet Corps Commander of LSU ROTC;  
99 ~~89.~~ **89.** Editor-in-Chief of The Daily Reveille;  
100 ~~910.~~ **910.** Station Manager of KLSU;  
101 ~~1011.~~ **1011.** Station Manager of TigerTV;  
102 ~~1112.~~ **1112.** President of Interfraternity Council;  
103 ~~1213.~~ **1213.** President of Pan-Hellenic Council;  
104 ~~1314.~~ **1314.** President of National Pan-Hellenic Council;  
105 ~~15. Chair of the College Council Presidents' Commission;~~  
106 ~~146.~~ **146.** **A minimum of Six (6)** Presidents of a campus ~~cultural~~ organizations, as  
107 ~~recognized by Campus Life,~~ as appointed by the Student Body President;  
108 ~~17. President of a campus service organization, as recognized by Campus Life, as~~  
109 ~~appointed by the Student Body President;~~

- 110 ~~18. President of a campus leadership organization, as recognized by Campus Life,~~  
111 ~~as appointed by the Student Body President;~~  
112 ~~19. President of a campus recreation organization, as recognized by Campus Life,~~  
113 ~~as appointed by the Student Body President;~~  
114 ~~20. President of a campus professional organization, as recognized by Campus~~  
115 ~~Life, as appointed by the Student Body President;~~  
116 ~~21. President of a special interest organization, as recognized by Campus Life, as~~  
117 ~~appointed by the Student Body President.~~  
118 B. The Cabinet shall hold meetings at regular intervals throughout the Fall and Spring  
119 semesters, and at least once each semester.  
120 C. All appointed members of the President's Cabinet are subject to confirmation by a  
121 majority vote (1/2) of the Student Senate present and voting.  
122

## 123 **Section 2. Notification of Presidential Appointments**

- 124  
125 A. By the first Student Senate meeting of each month, the President shall transmit to the  
126 Speaker of the Student Senate a written list of all persons appointed by the President  
127 during the preceding month and the offices or positions to which they were appointed.  
128 B. Appointments subject to the approval of the Student Senate are exempt from inclusion on  
129 this list.  
130 C. All appointments made by the President that are listed as Presidential Appointments in  
131 these Bylaws and other Governing Documents must be approved by the Student Senate  
132 by a simple majority (1/2) vote, with the exception of any Judicial Appointments, which  
133 require a two-thirds (2/3) vote.  
134

## 135 **Section 3. Vacancy and Succession of Student Body President and Vice President**

- 136  
137 A. If there is a vacancy in the office of the Student Body President, the Student Body Vice  
138 President shall become President immediately, and shall serve out the remainder of the  
139 term.  
140 B. If there is a vacancy in the office of the Student Body Vice President, the Student Body  
141 President shall appoint a successor to finish out the term, subject to the approval of  
142 two-thirds (2/3) of the Student Senate present and voting.  
143 C. In the event both the offices of the Student Body and Vice President become vacant  
144 simultaneously, the Speaker of the Student Senate shall assume the presidency, and  
145 shall appoint a Vice President, subject to the approval of two-thirds (2/3) of the Student  
146 Senate present and voting.  
147

## 148 **Section 4. Executive Branch Charter**

- 149  
150 Except as otherwise provided for in the Bylaws, the Executive Branch shall be organized by  
151 Executive Charter, subject to approval by a majority (1/2) vote of the Student Senate present and  
152 voting.  
153  
154 A. This Executive Charter shall list the various Executive Departments and the positions  
155 under them, including any positions which are to receive salary under the Student  
156 Government Budget.  
157 B. This Executive Charter must be passed before any Executive Branch office appointments  
158 can be approved.  
159 C. A chief financial officer and a Commissioner of Elections must be included in the  
160 Executive Branch Charter.  
161

## 162 **Section 5. Executive Department Appointments**

- 163  
164 All non-elected members of the Executive Branch shall be appointed by the President, subject to  
165 the majority (1/2) approval of the Student Senate present and voting.

166

167

168 **Section 6. — Executive Staff Meetings**

169

170 A. — The President shall schedule and hold meetings of all Executive Staff no less than once  
171 per month during the regular session of the Student Senate.

172 B. — All staff outlined in the Executive Branch Charter is required to attend these meetings,  
173 unless sufficient reason for absence is supplied to the President or Vice President.

174 C. — Failure to comply with the provisions of this Section shall be sufficient reason for removal  
175 from office.

176

177 **Section 6 7. Executive Staff Office Hours**

178

179 All staff who receives salary under the authority of the Executive Branch Charter shall be  
180 required to post and maintain office hours.

181

182 **Section 7 8. Dismissal of Executive Branch Employees**

183

184 All Executive Staff positions appointed through the Executive Branch Charter may be dismissed  
185 by the President only for due cause at his/her discretion.

186

187 **Section 8 9. Executive Department Reports to Student Senate**

188

189 All Executive Branch Departments shall orally report to the Student Senate on their activities at  
190 least three (3) times per semester.

191

192 **Section 9 10. Executive Staff Term Limits**

193

194 All Executive Office Staff shall serve a term concurrent with that of the Student Body President  
195 ~~who appointed them.~~ **by whom they were appointed.**

196

197

198

## ARTICLE III

199

### Legislative Branch Affairs

200

201 **Section 1. Student Senator Duties**

202

203 A. The primary duty of a Student Senator is to represent the constituency of his/her **Academic**  
204 **Area** elected college.

205 **B. Senators must attend meetings of the Student Senate, meetings of his or her standing**  
206 **committee, and meetings of his or her College Council.**

207 C. Senators must attend each Senate Orientation Session, as described in Article III, Section 8 of  
208 these Bylaws.

209 D. Each Senator must obtain a minimum of ~~three (3) four three (4-3)~~ student outreach points  
210 per semester ~~including but not limited to Organization Visits, Chats with the Chancellor,~~  
211 ~~and Straight Talks~~ in a minimum of two (2) events.

212 1. One (1) student outreach point is equal to thirty (30) minutes of Student  
213 Outreach service work **or one organizational visit other than an organization**  
214 **that the senator is currently involved in.**

215 2. Each Senator must obtain their first ~~one (1)~~ student outreach point by the  
216 **fourth (4<sup>th</sup>) ninth third (3<sup>rd</sup> 9<sup>th</sup>) legislative week, the second by the eighth**  
217 **(8<sup>th</sup>) sixth (6<sup>th</sup>), and the third by the twelfth (12<sup>th</sup>) (9<sup>th</sup>), and the fourth by the**  
218 **twelfth (12<sup>th</sup>).**

- 219 a. ~~If appointed after the fourth (4<sup>th</sup>) legislative week, the senator must~~  
220 ~~obtain two (2) student outreach points by the end of the~~  
221 ~~semester.~~
- 222 **a. If appointed before the fourth (4<sup>th</sup>) ~~third (3<sup>rd</sup>)~~ legislative week, the**  
223 **senator must only obtain two ~~three~~ student outreach points by**  
224 **the end of the semester.**
- 225 **b. If appointed before the eighth (8<sup>th</sup>) ~~sixth (6<sup>th</sup>)~~ legislative week, the**  
226 **senator must only obtain one student outreach points by the**  
227 **end of the semester.**
- 228 ~~c. If appointed before the ninth (9<sup>th</sup>) legislative week, the senator must~~  
229 ~~only obtain one student outreach points by the end of the~~  
230 ~~semester.~~
- 231 c. If appointed after the **eighth (8<sup>th</sup>)** ~~ninth (9<sup>th</sup>)~~ legislative week, the senator  
232 is not required to participate in any **student outreach** events.
- 233 3. The proposed event must be presented to the Chair and Vice-Chair of the  
234 Student Life, Diversity and Community Outreach Committee no later than two  
235 (2) days before event takes place.
- 236 4. Events other than specifically stated Student Outreach Events must be approved  
237 unanimously by the Chair and Vice-Chair of the Student Life, Diversity and  
238 Community Outreach Committee.
- 239 5. A Senator must notify an event coordinator that he or she can no longer attend  
240 the event with at least twenty-four (24) hours notice if he or she has made an  
241 express commitment to attend the event. **If notification is not received and a**  
242 **Senator does not fulfill their commitment, the Senator will be required to**  
243 **obtain an additional Student Outreach point. Extreme medical, weather, and**  
244 **familial instances will be considered by the Speaker.**
- 245 6. **The coordinator of each event must send a list of all senators who participated**  
246 **in the event to the Student Life, Diversity and Community Outreach**  
247 **Committee Chair within forty-eight (48) hours following ~~of~~ the event.**  
248

## 249 Section 2. Student Senate Committee Reports to the Executive Branch

250  
251 All **Chairs of the** Student Senate **Standing** Committees ~~Chairs, or his or her~~ **their** designee, shall  
252 orally report to the Executive Branch on their activities at least three (3) times per semester.  
253

## 254 Section 3. Student Senator Code of Conduct

- 255  
256 A. All members of the Student Senate should be held to the highest standard of moral conduct  
257 **both inside and outside of Student Government duties.**
- 258 B. Members of the Student Senate should at all times be attentive during meetings of the  
259 Student Senate in order to best represent the interests of their constituents.
- 260 C. **Electronic media devices** ~~Laptops~~ may not be used while in the Senate chamber unless being  
261 used **in regards** to read legislation or **to** partake in scholarly activities and with the  
262 permission of the Speaker ~~or Advisor~~.
- 263 D. Members of the Student Senate should at all times present themselves in a manner  
264 appropriate for the Student Senate.
- 265 ~~E. During Student Government campaigns, no campaign paraphernalia is allowed on the~~  
266 ~~chamber floor at any time.~~
- 267 **E. No buttons, stickers, trinkets, or any campaign paraphernalia may be worn or distributed**  
268 **while a member of Student Government is wearing any article of Student Government**  
269 **apparel. Buttons, stickers, or trinkets may NOT be worn on your person during**  
270 **Student Government functions, including but not limited to any official Student**  
271 **Government meetings and while in Student Government offices.**
- 272 **F. The use of any Student Government media for campaigning or soliciting votes is strictly**  
273 **prohibited. These media include, but are not limited to, the Student Government**  
274 **social media or the Student Government email distribution list.**

275 G.F. Any Senator who is not in keeping with the Code of Conduct for Student Senators may be  
276 removed from the Senate Chamber by the acting Speaker at the request of any Senator,  
277 the Advisor, or by his/her own accord.  
278

#### 279 **Section 4. Composition of the Student Senate**

280  
281 A. The Student Senate shall be composed of students representing the following Academic  
282 ~~Units and/or Divisions:~~ **Areas:**

- 283 1. College of Agriculture
- 284 2. College of Art & Design
- 285 3. College of Humanities and Social Sciences
- 286 4. College of Science
- 287 5. E.J. Ourso College of Business
- 288 6. School of the Coast and Environment
- 289 7. College of Human Sciences and Education
- 290 8. College of Engineering
- 291 9. Graduate School
- 292 10. Manship School of Mass Communication
- 293 11. College of Music and Dramatic Arts
- 294 12. University College Center for Advising and Counseling
- 295 13. University College Center for Freshman Year
- 296 14. School of Veterinary Medicine

297 ~~B. For the purposes of these Bylaws, any Academic Units or Divisions represented in this~~  
298 ~~section shall hereafter be referred to as Academic Areas.~~  
299

#### 300 **Section 5. Student Senate Vacancies**

301  
302 **A. The Speaker of the Senate shall notify the respective College Council of the vacancy within two**  
303 **(2) academic days of the date that the vacancy occurs.**

304 **B. Per Article VI, Section 5 of these Bylaws, Any vacancy must be properly advertised with the**  
305 **corresponding application for a minimum of five (5) class days. Proper advertisement shall**  
306 **include a posting on the SG website include a broadcast email over SGV1 and at least one of**  
307 **the following:**

- 308 1. **Broadcast email over SGV1**
- 309 2. ~~**A posting on the SG website**~~
- 310 3. **A posting outside the SG Office of the Student Government Executive Branch Office or**  
311 **Senate Office**
- 312 4. **A broadcast email to the entire University or advertisement in The Daily Reveille**

313 **C. After proper advertisement of the vacancy as listed above, the College Council of the**  
314 **respective Academic Area may appoint a student from that Academic Area to fill the vacancy**  
315 **by a majority vote of its voting members. ~~the vacancy may be filled immediately by the~~**  
316 **respective College Council by a majority vote of its voting members.**

317 **D. The appointee shall subsequently be interviewed by the Senate Rules Committee.**

- 318 1. **The Rules Committee must take one of the following actions ~~make one of the~~**  
319 **following:**
  - 320 a. **Refer-Pass favorably**
    - 321 i. **The appointment shall then undergo approval by the Student Senate**  
322 **at the next regularly scheduled meeting as outlined in the Rules of**  
323 **Order.**
  - 324 b. **Refer unfavorably**
    - 325 i. **The appointment shall then undergo approval by the Student Senate**  
326 **at the next regularly scheduled meeting as outlined in the Rules of**  
327 **Order.**
  - 328 c. **Refer-Defer back to College Council**
    - 329 i. **The Chair of the Rules Committee shall notify the College Council of**  
330 **the committee's action and provide a majority opinion of the**  
331 **committee in writing within twenty-four (24) hours of the decision.**

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The majority opinion shall be written by a member of the committee who voted in the majority.

ii. A member of the committee who voted in the majority shall notify the College Council of the decision and provide a majority opinion of the committee, in writing, within twenty four (24) hours of the decision.

iii. The College Council must reconvene to take further action within one week of the above notification. Further action shall consist of the following and only the following:

a. A majority vote to appoint a new applicant

i. This new appointee shall be interviewed by the Rules Committee following the procedure at the beginning of sub-section D.

b. A majority vote to reconfirm the initial applicant

i. The appointment shall be placed in unfinished business for the next regularly scheduled meeting and approved by the Student Senate as outlined in the Rules of Order

E. The appointee shall be approved by a concurrent resolution and sufficient approval by the Student Senate.

1. Per Rule 6.4, D-4 of the Student Government Rules of Order, all concurrent resolutions pertaining to appointments shall be referred to the Senate Rules Committee

a. In the case that the Rules Committee takes No Action on the concurrent resolution, the following must occur:

i. The Chair of the Rules Committee shall notify the College Council of the decision and provide the majority opinion of the committee within 24 hours of the decision.

ii. The College Council must reconvene to take further action within one week of the above mentioned notification. Further action shall consist of the following:

a. A majority vote to appoint a new applicant

i. This new appointee shall be approved by a concurrent resolution and sufficient approval by the Student Senate

b. A majority vote to reconfirm the initial applicant

i. If the College Council reconfirms the initial applicant, the original concurrent resolution is immediately placed into Unfinished Business at the next regularly scheduled Senate meeting.

F. The appointee shall be interviewed by the Committee on Rules, and the committee shall have two (2) options:

1. Confirm the College Council's appointment with a majority vote of Aye

a. If the Committee on Rules approves the appointee then he/she will be inducted into Senate at the beginning of the next regularly scheduled meeting.

2. Reject the College Council's appointment with a majority vote of Nay

a. If the Committee on Rules rejects the College Council's appointment then a member of the Committee who voted in the majority must present the College Council President with a typed reasoning.

b. The College Council must revote on whether to reconfirm their appointment or appoint a different applicant.

i. If the College Council reconfirms the initial appointment then the candidate will be sworn in at the end of unfinished business but before the Legislative Order appointing the Standing Committees of Senate unless a Concurrent Resolution stating the opposite passes with a two-thirds vote of the Senate.

ii. If the College Council appoints a different applicant this process shall be repeated until the seat is filled.



- 391 **G. ~~The Speaker of the Senate shall draft and submit a Legislative Order recognizing the newly~~**  
 392 **~~appointed senator towards the end of every meeting when a vacant seat has been filled.~~**  
 393 **1. ~~This order does not have to pass to allow the senator to be inducted.~~**  
 394 **H. If ten (10) academic days pass since the Speaker's notification of the vacancy to the College**  
 395 **Council and the vacancy has not been filled by the College Council, the Speaker may call a**  
 396 **meeting of the current Senators of that Academic Area for the purpose of appointing a student**  
 397 **to fill the vacancy.**  
 398 **I. ~~In the event that the Academic Area in which the vacancy exists has fewer than two (2)~~**  
 399 **~~remaining Senators, the Speaker may call a meeting of the Senate Committee on Rules and the~~**  
 400 **~~remaining Senator of the respective Academic Area to appoint a student to fill the vacancy.~~**  
 401 **1. ~~If Sections E,F, or the College Council is not currently Active then the vacancy can only~~**  
 402 **~~be filled with a concurrent resolution which shall be heard by the Committee on Rules,~~**  
 403 **~~and voted on by the Senate.~~**  
 404 **J. The seat shall then be up for election during the next regularly scheduled campus-wide**  
 405 **election, regardless of the duration of the originally elected term.**  
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 409

410 **Section 6. Removal of Senators**

- 411  
 412 A. A member of the Student Senate shall be removed from his/her position on the Student  
 413 Senate once he/she has accumulated a total of three (3) unexcused absences from  
 414 regular meetings of the Student Senate per session, three (3) unexcused absences from  
 415 called meetings of his or her assigned standing committee per session, or three (3)  
 416 unexcused, consecutive absences or four (4) total, unexcused absences throughout the  
 417 semester from his/her respective College Council Meetings.  
 418 **1. If a senator cannot attend the College Council meeting at the set**  
 419 **time for any reason, the senator may meet with the College Council**  
 420 **President at a time convenient to them. This makeup meeting shall**  
 421 **not count as an absence.**  
 422 B. If a Senator-elect or appointee to fill a vacancy fails to attend the first three (3) meetings  
 423 of a regular legislative session or three (3) legislative meetings after an appointment is  
 424 made and is never sworn in as a Student Senator, that seat shall be vacated ~~and~~  
 425 ~~appointed by the process dictated by the Student Government Constitution.~~  
 426 ~~C. If a senator cannot attend the College Council meeting at the set time for any reason,~~  
 427 ~~the senator may meet with the College Council President at a time convenient to them.~~  
 428 ~~This makeup meeting shall not count as an absence.~~  
 429 C. The Minutes from Student Senate meetings and committee meeting reports shall be  
 430 used in determining the number of unexcused absences.  
 431 D. A senator shall be removed from his/her position on the Student Senate should he/she  
 432 fail to attend a Senator Orientation Session unless expressly excused by the Senate  
 433 **Speaker** Adviser. Reasons for excusal shall be the same as for regularly scheduled  
 434 meetings of the Student Senate.  
 435 E. If a Senator fails to obtain the required Student Outreach points per semester, the  
 436 Senator shall be removed from his/her position on Senate unless excused unanimously  
 437 by the Speaker of the Senate and the Speaker pro tempore.  
 438 **F. These requirements do not apply to Senators representing the Graduate School or Vet**  
 439 **School. Each individual senator representing the Graduate School or Vet School must**  
 440 **meet with the Speaker to determine appropriate requirements for the semester based**  
 441 **on their academic demand. These requirements must be approved by the Student**  
 442 **Government Advisor.**  
 443 **G. Other reasons for removal can be found in Article VI, Section 3 of the Student**  
 444 **Government Constitution.**  
 445

446 **Section 7. Student Senate Absences**

447

- 448 For the purpose of this Article, absences from regular meetings of the Student Senate shall be  
449 determined by the following method:
- 450 A. One half (1/2) absence shall be assessed to a member of the Student Senate who fails to  
451 answer when his/her name is called during initial roll call taken in a regular meeting of  
452 the Student Senate, unless they are recognized as "present" by the Speaker before the  
453 end of Public Input.
  - 454 B. One half (1/2) absence shall be assessed to a member of the Student Senate who fails to  
455 answer when his/her name is called during the roll call vote on a motion to adjourn a  
456 regular meeting of the Student Senate if, and only if, the motion to adjourn passes.
  - 457 ~~C. One half (1/2) absence shall be assessed to a member of the Student Senate who fails to~~  
458 ~~answer when his/her name is called during initial roll call taken in a scheduled meeting~~  
459 ~~of his or her assigned committee~~
  - 460 ~~D. One half (1/2) absence shall be assessed to a member of the Student Senate who fails to~~  
461 ~~answer when his/her name is called during the roll call vote on a motion to adjourn a~~  
462 ~~regular meeting of his or her assigned committee if, and only if, the motion to adjourn~~  
463 ~~passes.~~
  - 464 **C-E.** Absences which fall under the University guidelines for excused absences (PS-22), or  
465 pertain to University classes, shall be submitted to the **Speaker of the Senate** ~~a Student~~  
466 ~~Government advisor~~ for signature and approval before the next regular Senate meeting  
467 after the absence incurred. The excuse will be placed on file with the Senate Secretary  
468 and the absence will be noted in the Minutes as "excused."

470

## 471 **Section 8. Written Notification of Excessive Absences**

472

473 When a member of the Student Senate has been assessed one and one half (1 ½) or more  
474 absences as defined in Section **7 4** of this Article, the Secretary of the Student Senate shall send  
475 written notification to said member of such fact. Such notification shall be sent within two (2)  
476 class days of adjournment of the meeting at which the third half (1/2) absence is assessed.

477

## 478 **Section 9. Student Senate Proxies**

479

- 480 A. Proxies for members of the Student Senate during any regular or special general Senate  
481 meeting shall not be allowed.
- 482 **B. Proxies shall be allowed during any standing or temporary Senate committee meeting.**
  - 483 **1. The said proxy must be a current Senator who is not a full member of the**  
484 **committee being proxied for.**

485

## 486 **Section 10. Student Senate Regular, Organizational and Special Sessions**

487

- 488 The sessions of the Student Senate shall be defined as follows:
- 489 A. The Student Senate shall be in Regular Session from the first regularly scheduled Student  
490 Senate Meeting in the Fall semester, as stated in the Senate Rules of Order, until no  
491 later than adjournment on the last regularly scheduled Student Senate Meeting of the  
492 Fall semester, and also from the first regularly scheduled Student Senate Meeting of the  
493 Spring Semester, as stated in the Senate Rules of Order, until no later than adjournment  
494 on the regularly scheduled Student Senate Meeting to be held three weeks prior to the  
495 end of classes in the spring semester; however, the Senate shall be in recess during any  
496 University holidays. During Regular Session, regular meetings of the Student Senate  
497 shall be held weekly. The time and place shall be determined in the Rules of Order of  
498 the Student Senate.
  - 499 B. The Student Senate shall meet in the Special Organizational Session at the conclusion and  
500 adjournment sine die of the fall regular session until no later than adjournment of that  
501 meeting for the following purposes specifically and in the following order:
    - 502 1. Installation of newly elected senators
    - 503 2. Appointment of membership and leadership of standing  
504 committees.
    - 505 3. Approval of Presidential Appointments

- 506 4. Approval of Speaker's Appointments  
507 5. Approval of any other Executive or Legislative Orders  
508 6. Resolutions creating temporary study or action groups and their membership  
509 7. Any other legislation submitted that is deemed important and urgent by the  
510 Speaker of the Senate, or by subsequent appeal of the decision of the chair  
511 by a (1/2) majority vote of the members of the Senate  
512 C. The Student Senate shall meet in the Special Organizational Session at the conclusion and  
513 adjournment sine die of the spring regular session until no later than adjournment of  
514 the second meeting of that session for the following purposes specifically and in the  
515 following order:  
516 1. Installation of newly elected Senators  
517 2. Installation of the newly elected President and Vice President  
518 3. Election of the Speaker  
519 4. Election of the Speaker Pro Tempore  
520 5. Approval of the Executive Charter  
521 6. Approval of the Student Government Budget  
522 7. Approval of the Presidential Appointments  
523 8. Approval of Speaker's Appointments  
524 9. Appointment of Members and Leadership of Standing Committees  
525 10. Resolutions creating temporary study or action groups and their membership  
526 11. Approval of any other Executive or Legislative Orders  
527 12. Any other legislation submitted that is deemed important and urgent by the  
528 Speaker of the Senate, or by subsequent appeal of the decision of the chair by  
529 a (1/2) majority vote of the members of the Senate  
530 D. Special meetings of the Student Senate may be held upon 24-hour notice during any  
531 Regular Session by:  
532 1. A majority vote of the Senate at a duly constituted meeting; or  
533 2. A petition signed by one third (1/3) of the Student Senate members.  
534 E. Special Sessions and/or meetings of the Student Senate may be held upon 24-hour notice  
535 by the Student Body President **or Speaker of the Senate.**  
536 F. If legislation is vetoed, but the Senate session that passed said legislation has adjourned  
537 sine die, the Senate may reconvene with the membership from that last meeting of the  
538 regular session once and only once for only the stated purpose of considering the  
539 override of said veto.  
540 1. The agenda shall be:  
541 a. Roll Call  
542 b. Public Input  
543 c. Veto Consideration  
544 d. Petitions, Memorials, and Other Communications  
545 e. Adjournment  
546

## 547 **Section 11. Senate Orientation Session**

- 548  
549 A. An orientation session for all senators and legislative staff shall be held at the beginning  
550 of each semester. All senators and legislative staff shall be required to attend.  
551 B. It shall be the purpose of this orientation session to instruct senators on such subjects as  
552 Rules of Order, Student Government Governing Documents, legislation, and any other  
553 matters deemed necessary.  
554 C. This session shall also serve as a team-building session to encourage senators to work  
555 with their fellow senators in serving the students of Louisiana State University  
556 D. A senator shall be assigned one full absence for failure to attend the initial orientation  
557 session.  
558 E. A make up orientation session shall be held two (2) weeks after the initial session. All  
559 senators that did not attend the initial session must attend.  
560  
561  
562

563

## ARTICLE IV

564

### Judicial Branch Affairs

565

566

#### Section 1. Justice Duties

567

568

A. It shall be the duty of all members of the Judicial branch to faithfully and impartially interpret the Student Government documents to his/her best ability

569

570

B. It shall be the duty of the University Court Justices, once a year, to review all documents of Student Government for the purpose of identifying discrepancies. They shall then suggest possible changes to the documents to either the Chief Justice or any member of the Legislative Branch.

571

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573

574

**C. It shall be the duty of the University Court to hold both the Executive and Legislative Branches accountable for their actions.**

575

576

577

#### Section 2. Participation in Student Government Elections

578

579

No member of or candidate for position within the Judicial Branch shall help, assist, serve on, campaign for or advise any Fall or Spring Student Government Campaign or Ticket.

580

581

582

#### Section 3. Appointment of Judicial Branch Staff

583

584

**All Judicial Branch staff as determined in by the Rules of Court shall be appointed by the Chief Justice and subject to standard appointment approval by the Student Senate** ~~removal by the Chief Justice or by two-thirds (2/3) vote of the University Court.~~

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588

## ARTICLE V

589

### College Council Affairs

590

591

#### Section 1. College Council Bylaws

592

593

A. Every College Council shall be required to keep an updated copy of their bylaws on file with the Vice President and Speaker pro tempore. Updated copies shall be submitted to the Vice President and Speaker pro tempore whenever changes are made.

594

595

B. The College Council shall review and update their respective bylaws by the third (3<sup>rd</sup>) academic week of each fall semester.

596

597

598

C. Bylaws for each College Council must exist on file in order for that College Council to be considered active, as outlined in Section 6 of this Article.

599

600

601

#### Section 2. Vacancy and Succession of College Council Officers

602

603

A. Unless otherwise provided for in the College Council constitution, should the office of President of the College Council become vacant, the Vice President of that College Council shall succeed to the office.

604

605

606

B. If the office of Vice President, or any member at-large of a College Council should become vacant, the College Council President shall interview and appoint a person from the Academic Area to fill the vacancy with a majority (1/2) vote of the members present and voting.

607

608

609

C. If the offices of the President and Vice President of a College Council become vacant simultaneously, the remaining members within the respective College Council will elect a new President and Vice President amongst themselves. Any remaining positions will be filled through the application process from their respective academic area. If there are no remaining members within that College Council, then the Election Board shall conduct an election to fill the vacancies within ten (10) class days.

610

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614

615

- 616 1. ~~If after the qualifying period for an election, no one sought candidacy for the~~  
617 ~~offices of President and Vice President, the remaining members of the College~~  
618 ~~Council shall be permitted to fill the offices by a majority vote of those present~~  
619 ~~and voting. In the event of a tie vote of the remaining members, the Chair of~~  
620 ~~the College Council Presidents' Commission may break the tie.~~  
621 1 2. The members selected under this provision shall hold the office until the next  
622 regularly scheduled election.

### 624 Section 3. College Council Presidents' Commission

- 625
- 626 A. Each College Council President and the Student Body Vice President shall serve on the  
627 College Council Presidents' Commission along with the Student Senate Speaker pro  
628 tempore sitting as an ex officio member.
- 629 B. The College Council Presidents' Commission will meet for the following purposes:
- 630 1. Reviewing and amending the college councils' constitution;
- 631 2. To discuss and propose ideas and initiatives;
- 632 3. To facilitate communication among each of the academic areas;
- 633 4. Any other matters deemed appropriate by the commission and/or the Student  
634 Body Vice-President.
- 635 C. The Student Body Vice President shall serve as the chair of the College Council  
636 Presidents' Commission. The chair will be responsible for scheduling all meetings of the  
637 commission and for filing all amendments made to the College Councils' Constitution in  
638 the appropriate offices.
- 639 ~~D. A vice chair shall be elected by a majority vote of those present and voting from the~~  
640 ~~membership of the Commission. The vice chair shall assist the Student Body Vice~~  
641 ~~President with any and all logistics of the Commission, shall serve as the chair in the~~  
642 ~~absence of the Student Body Vice President, and shall perform other duties as~~  
643 ~~delegated by the Student Body Vice President.~~
- 644 D. Two-thirds (2/3) of the presidents shall constitute a quorum.
- 645 E. The chair of the commission may only vote in the event of a tie.
- 646 F. Each month the College Council Presidents' Commission will meet at least two (2) times.  
647 One unexcused absence is allowed for each College Council President per semester. An  
648 excused absence will be determined by the university guidelines policy statement No.  
649 22, which will be applied by the chair.
- 650 G. If a President has **three (3) more than one (1) unexcused absences**, he/she **shall be**  
651 **removed from office by the chair of the College Council Presidents' Commission.** ~~is~~  
652 ~~subject to a mandatory impeachment investigation due to dereliction of duties.~~
- 653 H. A proxy may be used to substitute attendance of a president without consequence of an  
654 absence. Proxies ~~must~~ **must** be the **Vice President or any member-at-large** ~~any Executive~~  
655 ~~Officer~~ of that respective College Council.

### 657 Section 4. College Council Advisors

- 658
- 659 Each College Council must meet with their respective advisor(s) by the second (2<sup>nd</sup>) academic  
660 week of each semester in order to maintain active status per Section 6 of this Article.

### 662 Section 5. The Semester Plan

- 663
- 664 A. Each College Council shall prepare a Semester Plan, which shall consist of a basic outline  
665 of the programs, initiatives and objectives of the council for the academic semester. The  
666 Semester Plan shall serve as a guideline for initiatives, and shall not restrict any council  
667 from pursuing additional initiatives or programs.
- 668 B. The Semester Plan shall be submitted to the Student Body Vice President and the  
669 Student Government Financial Coordinator no later than the Third (3<sup>rd</sup>) Legislative Week  
670 and presented to the Student Senate by the Fifth (5<sup>th</sup>) Legislative Week.

- 671 C. The Student Body Vice President, with the counsel of the Directors of Student Outreach  
672 and Programming, may assist in the formation of the Semester Plan in order to ensure  
673 its success.  
674 D. The Semester Plan may be amended and submitted to the Student Body Vice President  
675 at any time to reflect additional ideas.  
676

677 **Section 6. Active and Inactive Status**

- 678  
679 A. College Councils shall either be considered active or inactive under LSU Student  
680 Government.  
681 B. In order to remain in active status and in good standing with LSU Student Government,  
682 College Councils must submit the Semester Plan to the Student Body Vice President and  
683 Student Government Financial Coordinator by the Third (3<sup>rd</sup>) Legislative Week and  
684 presented to the Student Senate by the Fifth (5<sup>th</sup>) Legislative Week of each semester,  
685 must meet with their respective advisor(s), must maintain an updated copy of their  
686 respective Bylaws, ~~and must deliver post-event reports to the Student Senate,~~ which  
687 shall consist all items delineated in Article VII Section 7:B:1-5 of these Bylaws.  
688 C. In the event that a College Council fails to accomplish any duties in the previous  
689 paragraph, the council shall be considered inactive, and shall relinquish all rights to  
690 funding from Student Government.  
691 D. In the event a College Council is deemed inactive and wishes to become active, they must  
692 accomplish all duties required by these Bylaws, must meet with the Student Body Vice  
693 President, and present themselves to the Senate to be reactivated by a simple majority  
694 vote.  
695 1. **If these tasks are not completed within four (4) legislative weeks of receiving**  
696 **the notification of inactive status, all current elected members of the inactive**  
697 **College Council shall be removed from office. These members shall be**  
698 **replaced in the next regularly scheduled Fall or Spring election**  
699

700 **Section 7. Transitional Meetings**

- 701  
702 A. It is the first order of business of each incoming College Council President to hold a  
703 transitional meeting with their respective predecessor.  
704 B. For the success of the newly elected College Council, transitional documents and a  
705 detailed list of successes and failures shall be provided to the new President.  
706 C. This meeting must take place upon the conclusion of the former President's term.  
707

708 **Section 8. Council Chats**

- 709  
710 A. The Council will make itself available once per semester at a time and location on  
711 campus chosen at the discretion of the Council.  
712 B. The purpose of a Council Chat is to engage students of the college in order to receive  
713 feedback and ideas used to shape initiatives for the College.  
714 C. These events will be publicized by a required broadcast email to all students of the  
715 College.  
716 D. Failure to host one Council Chat per semester will result in inactive status for the Council.  
717  
718

719 **ARTICLE VI**

720 **Community Involvement**

721  
722 **All appointed and elected members of Student Government shall be required to participate in**  
723 **an annually selected community service project.**  
724

- 725 A. **This service project shall be a single coordinated effort of the organization as a whole.**

- 726 B. The date and general details of the event shall be provided to members of Student  
 727 Government by the Organizational Session immediately before the semester in which the  
 728 event is held.  
 729 C. The event shall be selected by the Student Body President, Speaker of the Senate, and  
 730 Chief Justice.  
 731 D. Approved events must benefit the Baton Rouge and/or surrounding community.  
 732 E. This event may be a self-generated SG event or a partnership with an existing event or  
 733 student organization.  
 734 F. Example events include but are not limited to:  
 735 1. ~~Geaux Big Baton Rouge~~  
 736 2. ~~Special Olympics~~  
 737 3. ~~Cancer Foundation Events~~  
 738 G. If the member has a prior obligation to attend the same selected event through another  
 739 organization, this is considered an excused absence.  
 740 H. Members are not allowed to make up, substitute, or be excused from the event by  
 741 participating in similar service projects or similar projects mandated by another  
 742 organization or organization obligation.  
 743 I. Members who do not attend the event without valid approval will be removed from their  
 744 Student Government position.  
 745  
 746

747 **ARTICLE VI ARTICLE VII**

748 **Installation and Appointment Vacancies**

749  
 750 **Section 1. Due Installation and Oath of Office**

751  
 752 All persons elected or appointed under the authority of the Student Government Constitution or  
 753 Bylaws shall take office after they have been duly installed as follows:

754  
 755 **Elected members and University Court Justices shall be considered installed upon swearing in**  
 756 **by the Chief Justice of the University Court or his/her designee. All other members of the**  
 757 **Student Government shall be considered installed upon approval by the Student Senate.**  
 758

- 759 A. The Student Body President and Vice President shall be installed during the annual  
 760 Student Senate Spring Organizational Session, held five (5) class days from the  
 761 announcement of the final election results, but no more than ten (10) class days from  
 762 the last Student Senate meeting of the Spring Semester. ~~They shall be sworn in by the~~  
 763 ~~Chief Justice of the University Court or his/her designee.~~  
 764 B. Those members of the Student Senate elected in the Fall shall be installed during the  
 765 annual Student Senate Fall Organizational Session, regardless of the time at which the  
 766 Fall election was held. Those members elected in the Spring shall be installed during the  
 767 annual Student Senate Spring Organizational Session just before the Student Body  
 768 President and Vice President. ~~Members shall be sworn in by the Chief Justice of the~~  
 769 ~~University Court or his/her designee Speaker of the Student Senate or his/her designee.~~  
 770 ~~C. If not present at the Fall or Spring Organizational Session, all newly elected Senators~~  
 771 ~~must be installed within the next three (3) regularly scheduled Senate meetings, or~~  
 772 ~~his/her respective seat shall be deemed vacant.~~  
 773 **C. The College Council Presidents, Vice Presidents, and Members at Large shall be**  
 774 **installed during the annual Student Senate Spring Organizational Session, held five (5)**  
 775 **class days from the announcement of the final election results, but no more than ten**  
 776 **(10) class days from the last Student Senate meeting of the Spring Semester.**  
 777 ~~D. All legislative staff shall be installed in the Student Senate Spring Organizational Session~~  
 778 ~~by the Speaker of the Student Senate.~~  
 779 ~~E. All executive staff positions appointed through the Executive Branch Charter shall be~~  
 780 ~~installed by the current Chief Justice at a time determined by him/her before or during~~  
 781 ~~the first legislative meeting of the Fall Regular Session.~~

782 F. ~~All elected University Court Justices shall be installed at the Fall or Spring Organizational~~  
783 ~~Session by the University Court Chief Justice. **All approved University Court Justice**~~  
784 ~~**appointees shall be installed** by the University Court Chief Justice **at the Spring**~~  
785 ~~**Organizational Session.**~~

786 G. D. Any Student Government officer elected or appointed to serve out the remainder of the  
787 term of a vacated position shall be installed ~~sworn in~~ within the next three (3) regularly  
788 scheduled Student Senate meetings following his/her election or appointment.

789 H. E. The form for being ~~installed~~ **sworn in** shall be as follows:

790  
791 "With the left hand of the person being sworn in on the Student Government  
792 Constitution and these Bylaws, and with his/her right upraised, he/ she shall take the  
793 following oath:

794  
795 I (state your full name) -- do solemnly swear (or affirm) -- that I will support the  
796 Constitution, Bylaws and all other governing documents-- of the Student Government of  
797 Louisiana State University -- and that I will faithfully -- impartially discharge and perform  
798 -- all of the duties incumbent upon me -- according to the best of my ability and  
799 understanding."  
800

801 F. ~~All elected or appointed members of Student Government previously stated to be~~  
802 ~~sworn in shall sign a written agreement recognizing that they will uphold their oath~~  
803 ~~and THE CODE (Article I, Section 4).~~

804 1. ~~The Chief Justice shall be responsible for collecting and keeping all~~  
805 ~~agreements.~~

806

## 807 Section 2. Special Circumstances

808

809 In the event that any of the meetings scheduled above cannot be held on their normal dates and  
810 times, the officers who would have been sworn in at those times shall be considered sworn in.

811

## 812 Section 3. Student Body President-elect and Vice President-elect Access

813

814 Once the results of the Spring election have been validated, the President-elect and Vice  
815 President-elect shall be allowed access to the Executive Office and any files therein for the  
816 purposes of developing the Student Government Budget and the Executive Branch Charter.

817

## 818 Section 4. Appointment Vacancies

819

820 All positions filled through appointment by a Student Government member shall require  
821 advertisement which must be accompanied by the corresponding application. Applications shall  
822 be accepted for a minimum of five (5) class days. Proper advertisement shall ~~be~~ **include a posting**  
823 **on the SG website a broadcast email over SG\_V1 and at least one of the following:**

824

825 A. ~~Broadcast email over SG\_V1~~

826 ~~B. A posting on the SG website homepage~~

827 **A. Broadcast email over SGV1**

828 ~~B. A posting outside of the SG Office~~

829 ~~C. A broadcast email to entire University or advertisement in The Daily Reveille~~

830

831

832 **PARAGRAPH 4:** WHEREAS, ARTICLES ~~VIII~~ ~~VII~~ FINANCIAL ORGANIZATION AND  
833 ARTICLE ~~IX~~ ~~VIII~~ FINANCIAL ACCOUNTS SHALL NOT BE AMENDED  
834 IN THIS BILL

835

836

837



838 ~~ARTICLE IX~~ **ARTICLE X**

839 **Public Records, Management and Meetings**

840  
841 **Section 1. Student Government Records**

- 842  
843 A. All records of the Student Government are hereby declared to be public records.  
844 B. All written documentation must be made available to the public within three (3) class  
845 days. Written documentation includes, but is not limited to:  
846 1. Meeting minutes  
847 2. Voting records  
848 3. Legislation  
849

850 **Section 2. Public Records**

851  
852 The ~~LSU A&M~~ Student Government and its entities or any entity, club, student organization, or  
853 department that received any amount of money from Student Government and its entities or  
854 receives money through a student fee referenda sponsored or provided for under the LSU  
855 Student Government Constitution shall maintain open documentation and abide by Title 44 of  
856 the Louisiana Revised Statutes in all matters pertaining to Public Records. Failure to abide by Title  
857 44 will result in the nullification of allocated monies.  
858

859 **Section 3. Review of Legislative, Executive, and Judicial Records**

- 860  
861 A. Each year the Speaker, President, and Chief Justice shall review the records of each  
862 branch of the Student Government -- with each being responsible for the branch in  
863 which they serve -- to determine which of the records are no longer current.  
864 B. All records from the past five (5) years must be kept on file.  
865

866 **Section 4. Document Notation**

- 867  
868 A. If the University Courts provides interpretations to any document in the Student  
869 Government pursuant to their power under Article IV, Section 4 of the Constitution, a  
870 notation shall be inserted within the applicable section of the document to say "See  
871 *court case caption* and Docket Number for interpretation of this provision."  
872 B. The Chief Justice shall notify the Speaker of the Senate of such notation in writing within  
873 one (1) week of the final written majority opinion.  
874

875 **Section 5. Public Meetings**

876  
877 The ~~LSU A&M~~ Student Government and its entities or any entity, club, student organization, or  
878 department that received any amount of money from Student Government and its entities or  
879 receives money through a student fee referenda sponsored or provided for under the LSU  
880 Student Government Constitution shall abide by Title 42 of the Louisiana Revised Statutes in all  
881 matters pertaining to Public Meetings insofar as all meetings relating to that which is being  
882 funded or the funds themselves are considered. Failure to abide by Title 42 will result in the  
883 nullification of allocated monies.  
884

885 **Section 6. Executive Session**

886  
887 **A public body may hold executive sessions upon an affirmative vote, taken at an open meeting**  
888 **for which notice has been given twenty-four hours prior, of two-thirds of its constituent**  
889 **members present. An executive session shall be limited to matters allowed to be exempted**  
890 **from discussion at open meetings by Louisiana Revised Statute R.S. 42:17; however, no final or**  
891 **binding action shall be taken during an executive session. The vote of each member on the**

892 question of holding such an executive session and the reason for holding such an executive  
893 session shall be recorded and entered into the minutes of the meeting.  
894

895 ~~ARTICLE X~~ ARTICLE XI  
896

897 Composition of ~~Miscellaneous Student~~ Student  
898 Government Committees and University-wide  
899 Committees  
900

901  
902 **Section 1.** ~~Changes cannot be made to Sections 3-10 due to superseding University~~  
903 ~~documentation.~~ Amendments regarding purpose, student membership or committee  
904 composition cannot be made to the external committees listed in Sections 3-9 unless  
905 those amendments are reflected in said external committee's governing documents.  
906

907 **Section 2. Summer Planning Committee**  
908

- 909 A. The purpose of the Summer Planning Committee is to develop a Plan for Student  
910 Government for the upcoming year to address issues deemed pertinent to the chair,  
911 which will be presented to the Student Senate.  
912 B. The Summer Planning Committee shall be made up of the Student Body President and  
913 Vice President, the Chief Justice, the Speaker of the Student Senate, the Speaker pro  
914 tempore, and three (3) Student Senators elected by the Student Senate in the Student  
915 Senate Spring Organizational Session.  
916 C. The first order of business of the committee shall be to elect a chair from its  
917 membership.  
918

919  
920 **Section 3. Media Board**  
921

- 922 A. The purpose of the Student Media Board is to support and project a vigorous, socially  
923 responsible student media, and to facilitate quality student media at LSU. This  
924 includes the approval of the editors of the Daily Reveille, Gumbo, and Legacy and  
925 station managers for KLSU and TigerTV. The board also possesses the final authority to  
926 reprimand, suspend, or dismiss these appointments if necessary. Finally, the board  
927 will hear content complaints and provide feedback to the various student media staffs  
928 as needed.  
929 B-A. The Student Body President shall appoint one (1) student to the Media Board, and the  
930 Senate shall elect one (1) Senator to the Media Board.  
931 C B. Appointees must demonstrate an ability to remain objective on all decisions brought  
932 before Media Board.  
933

934 **Section 4. Committee to Evaluate Student Recommended Fees**  
935

- 936 ~~A. The purpose of this committee shall be to evaluate student programming fees every~~  
937 ~~semester, and to make recommendations based on said evaluations to the Student~~  
938 ~~Senate.~~  
939 ~~B. The first order of business of the committee shall be to elect a chair from its~~  
940 ~~membership.~~  
941 ~~C. The committee shall evaluate a minimum of three (3) student programming fees each~~  
942 ~~semester. The chair shall determine the fees to be evaluated, based on the progress of~~  
943 ~~previous committees.~~

944 D. ~~The committee shall be comprised of the Executive Director of Finance, the Assistant~~  
945 ~~Director of Finance, the Senate Chairman of the Committee on Finance, two (2) Senators~~  
946 ~~elected by the membership of the Student Senate present and voting, one (1) University~~  
947 ~~Court Justice appointed by the Chief Justice, and three (3) students unaffiliated with~~  
948 ~~Student Government appointed by the Student Body President, with the Student Body~~  
949 ~~President serving as an ex officio, non voting member. The appointments will be made~~  
950 ~~in the Spring Organizational Session and will last the duration of one (1) academic year.~~  
951

#### 952 **Section 4 5. Student Required Fee Advisory Committee (SRFAC)**

953  
954 A. The purpose of this committee is to evaluate the student required fees for five key  
955 departments that provide services considered essential to the mission of the  
956 University. These departments include University Recreation, Student Health Center,  
957 Office of Parking and Transportation, Student Media, and the Student Union. The  
958 SRFAC is only authorized to recommend adjustments to student fees based on a  
959 review of a department's current and future financial condition and not for capital  
960 outlay projects. The University President ultimately determines fee increases for each  
961 of the five departments included in this process with the appropriate approval from  
962 the LSU System Office following a recommendation from the SRFAC. The LSU Board of  
963 Supervisors may modify Student Required Fees at any time without advance notice.  
964 evaluate student required fees and to make recommendations to the Chancellor  
965 concerning the current fee in question and whether or not to raise or lower it.  
966 B. The student members of the committee from Student Government shall be as follows:  
967 the Student Body President, the Speaker of the Senate, one Student Senator elected  
968 from the membership of the Senate, one undergraduate student appointed by the  
969 Student Body President, and one graduate student appointed by the Student Body  
970 President.  
971

#### 972 **Section 5 6- Student Technology Fee Oversight Committee**

973  
974 A. The purpose of this committee is to review and approve the allocation of the Student  
975 Technology Fee across campus.  
976 B. The Student Technology Fee Plan may be amended following a two-thirds (2/3) majority  
977 vote of the Student Senate present and voting.  
978 C. The student members of the committee from Student Government shall be as follows:  
979 the Student Body President, the Speaker of the Senate, the Graduate School College  
980 Council President, and three (3) students appointed by the Student Body President.  
981  
982

#### 983 **Section 6 7. Courses and Curricula Committee**

984  
985 A. The purpose of this committee is review additions, alterations or eliminations of  
986 academic programs on campus.  
987 B. The Student Body President shall appoint one (1) student to this committee.  
988

#### 989 **Section 7 8- General Education Committee**

990  
991 A. The purpose of this committee is to review and approve any changes to the General  
992 Education requirements in all curricula.  
993 B. The Student Body President shall appoint one (1) student to this committee.  
994

#### 995 **Section 8 9. Programming Support and Initiatives Fund Committee**

996  
997 A. The purpose of this committee is to award money per the guidelines of the  
998 Programming Support and Initiatives Fund Bylaws.

- 999 B. The Student Body President shall appoint two (2) non-Senators within Student  
1000 Government, four (4) students, and the Senate shall elect two (2) Senators from within  
1001 the body.  
1002

1003 **Section 9 ~~10~~. Organizational Relief Fund**

- 1004  
1005 A. The purpose of this committee is to award money on the basis of travel.  
1006 B. The Student Body President shall appoint three (3) students.  
1007

1008  
1009

1010 **Section 10 ~~11~~. Parking Appeals Board**

- 1011  
1012 A. The Parking Appeals Board shall hear all appeals to the Office of Parking, Transit and  
1013 Transportation for tickets or tows. The Board shall be chaired by the Chief Justice of the  
1014 University Court.  
1015 B. The Speaker of the Senate shall appoint eight (8) students to the Board and the Student  
1016 Body President shall appoint eight (8) students to the Board.  
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**ARTICLE XII ~~ARTICLE XI~~**

**Temporary Committees/Commissions**

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1021 **Section 1. Creation by Student Body President or Student Senate**

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1023 A. All temporary committees or commissions created by the Student Body President shall be  
1024 established only by written Executive Order, subject to majority approval of the Student  
1025 Senate.  
1026 B. All temporary committees or commissions created by the Student Senate shall be  
1027 established by Resolution, passed by majority vote of the Student Senate.  
1028

1029 **Section 2. Required Contents of Executive Order or Resolution**

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The Executive Order or Resolution creating a temporary commission/committee shall contain the following:

- 1031  
1032  
1033 A. Name of the commission/committee;  
1034 B. Number of members, including:  
1035 1. If appointed by name, the name of the officers and members; or  
1036 2. If not appointed by name, the method of selection of the officers and  
1037 members;  
1038 C. Beginning date and length of existence of the commission/committee;  
1039 D. Goals and objectives; and  
1040 E. Powers, duties, and responsibilities of the commission/committee, and of the officers  
1041 thereof.  
1042

1043 **Section 3. Length of Existence**

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Unless a definite length of existence of a commission/committee is stated in the Executive Order or the Resolution creating said commission/committee, it shall continue in existence only for one (1) year from the date that it was approved or passed.

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**ARTICLE XIII ~~ARTICLE XII~~**

**Delegation**

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**Section 1. The Definition and Purpose of a Delegation**

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A delegate shall be defined as a member of Student Government, appointed or elected, that will represent a specific group on campus in addition to their academic areas. The representation is currently broken up into Academic Areas within the Student Senate and the Executive Branch through College Council, however, the LSU student is not only defined by their Academic Area and their needs may not involve their Academic classification. The Student Government also represents the students in more facets than just their Academic Areas.

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**Section 2. Requirements in Order to Receive a Delegate**

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- A. Any standing group of students may apply for representation from Student Government.
  - 1. A standing group of students is defined as an organization recognized by Campus Life, a minority on campus, students of a similar religion, or a group of students with a common cause.
- B. The standing group must submit a request for a delegate to either the President, Speaker or Chief Justice ~~any of the 3 branch heads~~ or sg@lsu.edu with:
  - 1. Name of Group
  - 2. Reason for a delegate
  - 3. Size of group including roster with signatures
  - 4. Suggested potential delegates
- C. This request must be done at least once a year
- D. The amount of delegates a group of students can be assigned will be proportional to ~~decided by~~ the size of the group.
  - 1. There shall be a maximum of one (1) delegate per fifty (50) members of the group.

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**Section 3. Assigning SG Members as a Delegate and their**

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**Responsibilities**

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- A. When a standing group requests a delegate (or delegates) the President, Speaker, and Chief Justice shall select members of SG to be their delegate, subject to approval of the group seeking delegation, based on:
  - 1. Similar affiliations or backgrounds
  - 2. Requests made by the group of students
  - 3. Willingness to volunteer by the member.
  - 4. If no delegate can be found base on the previous statements, the group can choose a single member amongst themselves to represent the group during delegate reports.
- B. The Delegate's duties shall include, but not be limited to:
  - 1. Attending at least one meeting per month of their group of students.
  - 2. Communicating with their group on a biweekly basis.
  - 3. Reporting their constituents' issues at the weekly Senate meetings.
  - 4. Informing the standing group of resources within SG and the current issues being discussed in Senate.

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## Caucus Affairs

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**Section 1. The Definition and Purpose of a Caucus**

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A caucus is defined as a body that meets to pursue common legislative objectives, generally representing a group that shares some common ideology, religion, race, ethnicity, culture,

1108 gender, or special interest. Caucuses are used to promote organized representation of groups  
1109 and their needs by helping formulate concepts for legislation or engaging their members in  
1110 activities that help to further the causes central to the caucus' stated purpose.

1111

## 1112 **Section 2. — Defining the Membership of Caucuses**

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1114 Any full or part time students who attend meetings and participate in caucus activities may be considered  
1115 a members, in accordance with the caucus' legislative framework and mission statement.

1116

## 1117 **Section 3. — Leadership of Caucuses and Their Duties**

1118

1119 A. — The formal leadership of all caucuses shall be made up of a Chairperson and Vice Chairperson.  
1120 Candidates for both positions must be approved through concurrent resolutions, passed by a two thirds  
1121 (2/3) vote of the LSU Student Government Senate; nominees for Chair and Vice Chair positions must be  
1122 selected from within the caucus according to the qualifications required by the governing documents of  
1123 said caucus and its amendments.

1124 B. — Both Chair and Vice Chair positions term limits shall be determined by the caucus and are  
1125 considered subject to Article VI, Section 2.A of the LSU Student Government Constitution, concerning the  
1126 process of impeachment.

1127 C. — Neither of these presiding officers may hold these positions while seeking the office of LSU  
1128 Student Government President or Vice President.

1129 D. — Duties of the Chair:

1130 1. — The Chair must act as the presiding officer of caucus meetings; they ~~he/she~~ shall facilitate the  
1131 order of meetings.

1132 2. — He or she shall establish the meeting agendas through consultation with the Vice Chair.

1133 3. — He or she shall maintain communication with all Branch Heads and other Student Government  
1134 members as deemed necessary and important to carry out the work of the caucus.

1135 4. — He or she shall be responsible for the Caucus Report (see Section 7).

1136 E. — Duties of the Vice Chair:

1137 1. — The Vice Chair shall act as the presiding officer in the absence of the Chair, fulfilling all of the  
1138 duties of the Chair during the course of the meeting.

1139 2. — The Vice Chair shall serve as a liaison for the Caucus and the Student Government Senate and  
1140 Executive and Judicial Branches.

1141 3. — The Vice Chair shall be responsible for recording minutes of the caucus meetings and making  
1142 these minutes available to the public via the caucus website and to the LSU Student Government via  
1143 email.

1144

## 1145 **Section 4. — Determining Active and Inactive Statuses of Caucuses**

1146

1147 A. — Caucuses must have at least five (5) members to maintain an active status; a caucus that does  
1148 not meet this requirement will be considered inactive. A caucus can be reactivated once this membership  
1149 requirement is once again met.

1150 B. — Caucuses shall submit rolls to the senate secretary of the number and names of active and  
1151 associate members each semester by the fourth (4<sup>th</sup>) Legislative Week so as to determine active or  
1152 inactive status.

1153 C. — A caucus in inactive status cannot select a Chair or Vice Chair and cannot hold regular meetings  
1154 as recognized by the LSU Student Government.

1155

## 1156 **Section 5. — Regular Caucus Meetings**

1157

1158 Each LSU Student Government caucus shall hold regularly scheduled meetings. Time and place of the  
1159 meeting are to be announced at least two (2) class days in advance during the Caucus Reports, sent in an  
1160 email via the Student Government listserv, or posted on the LSU Student Government website. These  
1161 meetings must be open to the public.

1162

1163 **Section 6. — Meetings Prohibited during regularly scheduled LSU Student Government**  
1164 **Branch Meetings**

1165  
1166 No caucus may hold regularly scheduled meetings at the same time and date on which an official branch  
1167 meeting (Senate meeting, Executive Branch meeting, Judicial Branch meeting) holds its regularly  
1168 scheduled meetings.

1169  
1170 **Section 7. — Caucus Report**

1171  
1172 A. — All caucuses shall submit a written report to the Senate Secretary as soon as possible after each  
1173 caucus meeting. The report must list:

- 1174 1. — The name of the caucus,  
1175 2. — The date, time, and place of the caucus meeting,  
1176 3. — Names of attending members,  
1177 4. — Minutes of what was discussed during the course of the meetings in detail, as supplied by the  
1178 Vice cChair.

1179 B. — The caucus chairperson shall sign the caucus report and he or she shall be responsible for the  
1180 accuracy of the report.

1181 C. — The caucus chairperson, or their designated representative, may report at Senate meetings  
1182 during its allotted time in the Senate Order of Business unless no meeting was conducted.

1183  
1184 **Section 8. — Restrictions on Caucuses**

1185  
1186 A. — Caucuses are not governing bodies, and therefore, cannot issue orders or pass legislation.  
1187 Caucuses may, however, act as vehicles for solidarity and roundtables for discussion (inserted a space)  
1188 among caucus members, as well as being groups that may disseminate information relevant to issues  
1189 concerning constituents represented by the members of the Ccaucus to members of the LSU Student  
1190 Government and their constituents.

1191 B. — A caucus may formally endorse specific pieces of legislation; a caucus may not endorse specific  
1192 members of LSU Student Government for committee or leadership positions, nor may they endorse  
1193 candidates in LSU Student government Elections as a caucus. Individuals within the caucus are not subject  
1194 to this restriction.

1195  
1196 **Section 9. — Founding and Ratification of Caucuses**

1197  
1198 A. — In order to found a caucus, tThere must be at least five (5) current members of LSU Student  
1199 Government to found the caucus. Caucuses shall be formed through Concurrent Resolutions.

1200 B. — The caucus must establish a mission statement defining the general purpose of the caucus and  
1201 the students on campus that the caucus wishes to formally represent in the LSU student government.

1202 C. — The caucus must establish a platform defining the aims of the caucus as a whole and its  
1203 membership; this includes goals for legislation, projects, programs, and other objectives that the caucus  
1204 shall be affiliated with.

1205 D. — When the Concurrent Resolution is presented to the Student Government Senate, the author  
1206 shall move to have the legislation be referred to Joint Committee; this Joint Committee shall be made up  
1207 of the Student Outreach Committee and the Committee on Rules.

1208  
1209 **Section 10: — Caucus Governing Documents**

1210  
1211 A. — Governing documents must include the qualifications necessary to serve as a chairperson and  
1212 vice-chairperson of the caucus, which may include, but are not limited to, membership in the Student  
1213 Government or related student organizations associated with the caucus.

1214 B. — These requirements and qualifications shall be originally established by the founding members  
1215 and their initial documents.

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# ARTICLE XIV ~~ARTICLE XIII~~

## Websites

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### Section 1. Name and Location

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The ~~LSU A&M~~ Student Government shall have one official website. Its web address shall be [www.sg.lsu.edu](http://www.sg.lsu.edu) or consistent with an address as provided by the administration of the university.

1227

### Section 2. Content

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1229

A. The host site, ~~www.studentgovernment.lsu.edu~~, [www.sg.lsu.edu](http://www.sg.lsu.edu) shall be a portal to each branch of Student Government.

1230

1231

B. This site shall be used as the host site for all public access computers purchased through the Student Tech Fee contingency.

1232

1233

C. This site shall include the following information:

1234

1. General Information & Announcements

1235

2. Current editions of the Student Government Constitution, Bylaws and Election Code

1236

1237

3. Pages for the: Executive Branch, Legislative Branch, Judicial Branch, College Councils, and Election Board

1238

1239

4. An updated calendar of events, including times and locations of said events

1240

D. Each of the pages listed in Article XIII Section C3 must contain the following information:

1241

1. A listing of all elected officials, staff members, or appointees specific to the branch or area in which they serve and the colleges they represent (if applicable)

1242

1243

2. The email addresses for each elected or appointed official and his/her office hours (if applicable)

1244

1245

E. The Executive Branch Page must contain:

1246

1247

1. An electronic copy of the Executive Charter

1248

2. An electronic copy of communication(s) in the form of press release,

1249

memorandum, permanent memorandum, policy statement, or

1250

advertisement to any LSU Administrator or any member of the LSU Student

1251

Body on behalf of Student Government or the Executive Branch.

1252

3. An electronic copy of minutes taken from any executive meeting.

1253

4. Information on how to apply for PSIF and ORF.

1254

F. The Legislative Branch Page must contain:

1255

1. An electronic copy of the Rules of Order

1256

2. An electronic copy of each piece of legislation filed with the Senate office

1257

3. An electronic copy of the approved minutes

1258

4. An electronic copy of each vote percentage corresponding with each piece

1259

of legislation filed with the Senate office

1260

5. An electronic copy of a quarterly breakdown of expenditures itemized

1261

under the General Appropriations Bill.

1262

6. Information on how to receive funding through the Student Government

1263

Senate Contingency.

1264

G. The Judicial Branch Page must contain:

1265

1. An electronic copy of all judicial documents including, but not limited to,

1266

opinions, injunctions, complaints, evidence and minutes of Court

1267

proceedings.

1268

2. An electronic copy of the current Rules of Court.

1269

3. An electronic copy of a quarterly breakdown of expenditures itemized under

1270

the General Appropriations Bill.

1271

H. The College Councils Page must contain:

1272

1. An electronic copy of any minutes taken from a council meeting.

1273

2. An electronic copy of the College Council Constitution



1274 **3. The College Council bylaws from each Academic Area**

1275 **G. The Election Board page must contain:**

- 1276 **1. An electronic copy of all Election Board returns, complaints, judgments,**  
1277 **evidence and minutes of Election Board Hearings.**
- 1278 **2. Notices of upcoming elections and important dates relevant to Student**  
1279 **Government elections.**
- 1280 **3. When fee referenda are being considered for increase, a complete electronic**  
1281 **copy of the current campus entity's budget for the previous three years.**
- 1282 **4. When the fee referenda being considered is for a new fee, an electronic copy**  
1283 **detailing the proposed use of the fee.**
- 1284 **5. When Constitutional amendments are being considered, an electronic copy of**  
1285 **the complete language for said amendment.**

1286

1287

1288 **Section 3. Approval**

- 1289
- 1290 A. The General Student Government Website must be approved by the President, Speaker of the
- 1291 Student Senate or Chief Justice prior to any changes of content being published for public
- 1292 view other than general information and announcements.
- 1293

1294 **Section 4. Branch Websites**

1295

1296 A. The Branch Websites shall be defined and listed as follows

- 1297 1. Legislative
- 1298 2. Executive
- 1299 3. Judicial
- 1300 4. College Councils
- 1301 5. Election Board

1302 B. Each branch of Student Government shall employ a staff member to be the website liaison for

1303 their respective branch. The Chair of the College Council President's Commission shall employ a single

1304 employee to perform functions on behalf of all of the College Council's. Each branch's site must contain,

1305 but not limited to containing the following information:

- 1306 1. A listing of all elected officials, staff members, or appointees specific to the branch in which they
- 1307 serve, their classification and college in which they are enrolled.
- 1308 2. An email address for each elected or appointed official and office hours for said official if they
- 1309 are required to keep them.
- 1310 3. A link to each respective branch and the General SG Website
- 1311 4. An updated weekly calendar of events and meeting with time, and location.

1312 C. Executive Website must contain:

- 1313 1. An electronic copy of the Executive Charter
- 1314 2. An electronic copy of communication(s) in the form of press release, memorandum, permanent
- 1315 memorandum, policy statement, or advertisement to any LSU Administrator or any member of the LSU
- 1316 Student Body on behalf of Student Government or the Executive Branch.
- 1317 3. An electronic copy of minutes taken from any executive meeting.
- 1318 4. Information on how to apply for PSIF and ORF.
- 1319 5. An electronic copy of a quarterly breakdown of expenditures itemized under the General
- 1320 Appropriations Bill, PSIF allocations containing the amount of the allocation, the Student Organization(s)
- 1321 receiving the allocation, the name and date for said allocation, and a link to the Student Technology Fee
- 1322 Oversight Committee's Website.

1323 D. Legislative Website must contain:

- 1324 1. An electronic copy of the Rules of Order
- 1325 2. An electronic copy of each piece of legislation filed with the Senate office
- 1326 3. An electronic copy of the approved minutes
- 1327 4. An electronic copy of each vote percentage corresponding with each piece of legislation filed
- 1328 with the Senate office
- 1329 5. An electronic copy of a quarterly breakdown of expenditures itemized under the General
- 1330 Appropriations Bill.
- 1331 6. Information on how to receive funding through the Student Government Senate Contingency.

- 1332 E. ~~———— Judicial Website must contain:~~  
1333 1. ~~———— An electronic copy of all judicial documents including, but not limited to, opinions, injunctions,~~  
1334 ~~complaints, evidence and minutes of Court proceedings.~~  
1335 2. ~~———— An electronic copy of the current Rules of Court.~~  
1336 3. ~~———— An electronic copy of a quarterly breakdown of expenditures itemized under the General~~  
1337 ~~Appropriations Bill.~~  
1338 F. ~~———— College Council(s) website must contain:~~  
1339 1. ~~———— An electronic copy of a quarterly breakdown of expenditures itemized under the General~~  
1340 ~~Appropriations Bill.~~  
1341 2. ~~———— An electronic copy of any minutes taken from a council meeting.~~  
1342 3. ~~———— An electronic copy of the College Council Constitution.~~  
1343 G. ~~———— Election Board website must contain:~~  
1344 1. ~~———— An electronic copy of all election board returns, complaints, judgments, evidence and minutes of~~  
1345 ~~Election Board Hearings.~~  
1346 2. ~~———— Notices of upcoming elections and important dates relevant to Student Government Elections.~~  
1347 3. ~~———— When fee referenda are being considered for increase, a complete electronic copy of the~~  
1348 ~~current campus entity's budget for the previous three years.~~  
1349 4. ~~———— When the fee referenda being considered is for a new fee, an electronic copy detailing the~~  
1350 ~~proposed use of the fee.~~  
1351 5. ~~———— When Constitutional amendments are being considered, an electronic copy of the complete~~  
1352 ~~language for said amendment.~~

1353

#### 1354 **Section 4. Time Provisions**

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- 1356 A. Any announcement of meeting times and location, listed here and above, must be posted two  
1357 (2) class days before their occurrence.  
1358 B. Any documents listed here and above resulting from said meetings must be posted five (5) class  
1359 days after their creation.

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#### 1361 **Section 5. Compliance**

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1363 Each site shall comply with the rules and regulations set forth by Louisiana State University and  
1364 these Bylaws.  
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## **ARTICLE XV ~~ARTICLE XIV~~**

### **Words and Phrases**

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#### 1369 **Section 1. Interpretation**

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1371 Words and phrases in the Student Government Constitution, the Bylaws, the Rules of Order of  
1372 the Student Senate, legislation, or any other document of the Student Government shall be read  
1373 within their context and shall be construed to the common and approved usage of the language;  
1374 technical words and phrases, and such others as may have acquired a peculiar and appropriate  
1375 meaning in the law, shall be construed and understood according to such peculiar appropriate  
1376 meaning; unless otherwise provided for in the Constitution and these Bylaws. **Final**  
1377 **interpretation of all Student Government governing documents shall be the duty of the**  
1378 **University Court.**

1379

#### 1380 **Section 2. Clerical and Typographical Errors**

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1382 Clerical and typographical errors as pertaining to this document shall be disregarded when the  
1383 meaning is clear.  
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~~ARTICLE XV~~ ARTICLE XVI

Amendments

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**Section 1. Student Senate Approval**

Amendments to these Bylaws may be made by a two-thirds (2/3) vote of the Student Senate present and voting at a regular meeting by means of legislation detailing the amendment.

**PARAGRAPH 5:** THEREFORE, BE IT RESOLVED BY THE LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE STUDENT SENATE THAT THE ABOVE AMENDMENTS ARE ADOPTED INTO THE STUDENT GOVERNMENT BYLAWS.

**PARAGRAPH 6:** THIS BILL SHALL BECOME ENROLLED UPON PASSAGE BY A TWO-THIRDS (2/3) VOTE OF THE LSU STUDENT SENATE AND SIGNATURE BY THE PRESIDENT, UPON LAPSE OF TIME FOR PRESIDENTIAL ACTION, OR IF VETOED BY THE PRESIDENT AND SUBSEQUENTLY APPROVED BY THE SENATE, ON THE DATE OF SUCH APPROVAL.

**PARAGRAPH 7:** THE AMENDMENTS REFLECTED IN THIS BILL SHALL TAKE EFFECT IMMEDIATELY AFTER SIGNATURE BY THE PRESIDENT, UPON LAPSE OF TIME FOR PRESIDENTIAL ACTION, OR IF VETOED BY THE PRESIDENT, SUBSEQUENT APPROVAL BY THE SENATE.

**APPROVED:**

\_\_\_\_\_  
**ALEX W. GRASHOFF**  
**SPEAKER OF THE SENATE**

\_\_\_\_\_  
**JOHN S. WOODARD**  
**STUDENT BODY PRESIDENT**

**DATE:**\_\_\_\_\_

**DATE:**\_\_\_\_\_